



UTTLESFORD DISTRICT COUNCIL
COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, ESSEX CB11 4ER
TELEPHONE: (01799) 510510, FAX (01799) 510550
DX 200307 SAFFRON WALDEN, MINICOM (01799) 510429

CHIEF EXECUTIVE: ELIZABETH FORBES

7 July 2003

Dear Councillor

LEISURE (PFI) BOARD MEETING

A meeting of the Leisure (PFI) Board will be held in the Civic Suite Meeting Room at the Council Offices, London Road, Saffron Walden on Wednesday 16 July 2003 at 10.00 am.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

**AGENDA
PART 1**

1 Apologies for absence and declarations of interest

PART 2

(Paragraphs 8, 9, 10 and 12 of Part 1 of Schedule 12A of the Act)

2 Minutes of the meeting of the Leisure Board held on 29 May 2003

3 Matters arising from Leisure Board meeting held 29 May 2003

4 Update on Progress

- Lord Butler
- Dunmow
- Stansted

5 Meeting with Linteum Leisure Ltd at beginning of September

6 Ombudsman Complaint at Great Dunmow Leisure Centre

7 Official Opening of the Leisure Centres

8 Any other items which the Chairman considers to be urgent

9 Date and time of next meeting – 17 September 2003

To: Councillors R J Copping, A J Ketteridge, A R Row and G Sell

Lead Officer: Brian Perkins
Head of Community and Leisure: Sarah McLagan
Committee Officer: Linda Bunting